

# Welcome to Skyline Pediatric Dentistry!

## Patient Information

Patient Name: \_\_\_\_\_ Nickname/Preferred Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
Last First MI  
Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_ Social Security #: \_\_\_\_\_  Boy  Girl  
Names and ages of brothers and sisters \_\_\_\_\_

## Responsible Party Information

**Father:** \_\_\_\_\_  Married  Single  Other  
Social Security #: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ (Cell): \_\_\_\_\_ Best time to call: \_\_\_\_\_  
Address: \_\_\_\_\_  
Street Apartment #  
City State Zip Code  
Employer Information: \_\_\_\_\_  
Name Street City State Zip Code  
E-mail address: \_\_\_\_\_

**Mother:** \_\_\_\_\_  Married  Single  Other  
Social Security #: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ (Cell): \_\_\_\_\_ Best time to call: \_\_\_\_\_  
Address: \_\_\_\_\_  
Street Apartment #  
City State Zip Code  
Employer Information: \_\_\_\_\_  
Name Street City State Zip Code  
E-mail address: \_\_\_\_\_

## Insurance Information

### Primary

Insurance Plan Name and Address: \_\_\_\_\_  
Name of subscriber: \_\_\_\_\_  
Last First MI  
Subscriber's Birth Date: \_\_\_\_\_ ID #: \_\_\_\_\_ Group #: \_\_\_\_\_  
Subscriber's Address: \_\_\_\_\_  
Street City State Zip Code  
Subscriber's Employer Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Street City State Zip Code  
Patient's relationship to subscriber:  Self  Spouse  Child  Other \_\_\_\_\_

### Secondary

Insurance Plan Name and Address: \_\_\_\_\_  
Name of subscriber: \_\_\_\_\_  
Last First MI  
Subscriber's Birth Date: \_\_\_\_\_ ID #: \_\_\_\_\_ Group #: \_\_\_\_\_  
Subscriber's Address: \_\_\_\_\_  
Street City State Zip Code  
Subscriber's Employer Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Street City State Zip Code  
Patient's relationship to subscriber:  Self  Spouse  Child  Other \_\_\_\_\_

## Referral Information

Whom may we thank for referring you to our practice?  Another patient, friend  Another patient, relative  
 Dental Office  Yellow Pages  Newspaper  School  Work  Other \_\_\_\_\_  
Name of person or office who referred you to our practice: \_\_\_\_\_

## Health Information

Patient Name: \_\_\_\_\_ Name child goes by: \_\_\_\_\_  
Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_ Weight: \_\_\_\_\_ Lbs

1. Has there been any change in your child's general health in the last year?.....  Yes  No
2. Has your child been hospitalized in the last two years? .....  Yes  No
3. Does your child have a heart condition or heart murmur? .....  Yes  No
4. Have you been told that your child should have antibiotics before dental visits? .....  Yes  No
5. Does either your family or your child have a history of complication from general anesthesia?  Yes  No
6. Has your child ever had radiation therapy? .....  Yes  No
7. Are your child's immunizations up to date? .....  Yes  No
8. If applicable, is the patient taking birth control medication? .....  Yes  No
9. Is the patient pregnant? .....  Yes  No

10. Date of last tetanus vaccination: \_\_\_\_\_  
11. Date of last physical exam: \_\_\_\_\_ Name of Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

\*If you marked yes to any of the above, please explain: \_\_\_\_\_

12. List all of your child's allergies, include adverse reactions to any drugs, medication, latex, foods: \_\_\_\_\_

### Has your child ever been diagnosed with any of the following? Please check those that apply:

- |   |   |   |  |
|---|---|---|--|
| <input type="checkbox"/> ADD/ADHD             | <input type="checkbox"/> Cleft lip/palate     | <input type="checkbox"/> High blood pressure    | <input type="checkbox"/> Respiratory Problems        |
| <input type="checkbox"/> AIDS or HIV positive | <input type="checkbox"/> Diabetes             | <input type="checkbox"/> Injuries to Face/Mouth | <input type="checkbox"/> Rheumatic Fever             |
| <input type="checkbox"/> Anemia               | <input type="checkbox"/> Developmental Delay  | <input type="checkbox"/> Jaundice/Liver disease | <input type="checkbox"/> Seizures                    |
| <input type="checkbox"/> Arthritis            | <input type="checkbox"/> Ear disorders        | <input type="checkbox"/> Jaw joint pain         | <input type="checkbox"/> Sickle Cell anemia          |
| <input type="checkbox"/> Asthma               | <input type="checkbox"/> Eating disorders     | <input type="checkbox"/> Kidney Disease         | <input type="checkbox"/> Skin conditions             |
| <input type="checkbox"/> Autism               | <input type="checkbox"/> Endocrine disorders  | <input type="checkbox"/> Lung Disease           | <input type="checkbox"/> Speech Delay/Therapy        |
| <input type="checkbox"/> Behavioral problems  | <input type="checkbox"/> Epilepsy/Seizures    | <input type="checkbox"/> Mental Retardation     | <input type="checkbox"/> Stomach Problems            |
| <input type="checkbox"/> Blood disease        | <input type="checkbox"/> Eye disorders        | <input type="checkbox"/> Organ Transplant       | <input type="checkbox"/> Thyroid problems            |
| <input type="checkbox"/> Bone/joint problems  | <input type="checkbox"/> Excessive Bleeding   | <input type="checkbox"/> Pacemaker              | <input type="checkbox"/> Tonsils/Adenoids surgery    |
| <input type="checkbox"/> Cancer/Tumor         | <input type="checkbox"/> Head Injuries        | <input type="checkbox"/> Premature birth        | <input type="checkbox"/> Tuberculosis                |
| <input type="checkbox"/> Cerebral Palsy       | <input type="checkbox"/> Hemophilia           | <input type="checkbox"/> Psychiatric treatment  | <input type="checkbox"/> Tumors                      |
| <input type="checkbox"/> Chemical Dependency  | <input type="checkbox"/> Hepatitis (any type) | <input type="checkbox"/> Radiation Treatment    | <input type="checkbox"/> Upper respiratory infection |

Please explain the condition further and/or list any other condition your child might have: \_\_\_\_\_

List any medications your child is currently taking: \_\_\_\_\_

## Dental History information

Is this your child's first visit to the dentist?.....  Yes  No Previous Dentist: \_\_\_\_\_

Date of last visit: \_\_\_\_\_ Reason for visit? \_\_\_\_\_ Date of last x-rays: \_\_\_\_\_

Does the patient use a pacifier or do they suck their thumb?  Yes  No Are they still using a baby bottle?.....  Yes  No

Have they had orthodontic treatment?.....  Yes  No What does your child normally drink? \_\_\_\_\_

Do they snore when they sleep? .....  Yes  No Do they have difficulty opening their mouth?  Yes  No

Are they grinding their teeth?.....  Yes  No Any gum problems that you are aware of?.....  Yes  No

Has your child had a toothache recently? .....  Yes  No If yes, please explain: \_\_\_\_\_

Does having dental treatment make your child nervous?.....  Yes  No If yes, please explain: \_\_\_\_\_

Have they ever had a bad experience in the dental office?.....  Yes  No If yes, please explain: \_\_\_\_\_

Has ever had any complications following dental treatment?.....  Yes  No If yes, please explain: \_\_\_\_\_

How many times a day does the child brush their teeth? \_\_\_\_\_ By whom? \_\_\_\_\_

How do they normally do at the dentist? \_\_\_\_\_ How do think your child will act toward the dentist? \_\_\_\_\_

Is there any additional information about your child you would like the dentist to know?.....  Yes  No If yes, please explain: \_\_\_\_\_

**To the best of my knowledge, all of the preceding answers and information provided are true and correct. If there is ever any change in my child's health, I will inform the doctors at the next appointment without fail.**

Date: \_\_\_\_\_

Signature of parent or legal guardian

## Consent for Treatment

As a minor child, it is necessary that signed permission be obtained from the parent or legal guardian before any dental treatment can begin. **It is also necessary for minor patients to be accompanied by an adult of legal age and who can give legal consent for treatment at each appointment.**

It is our intent that all care shall be of the best possible quality for each child. Providing high quality care can sometimes be made very difficult, or even impossible, because of the lack of cooperation of some child patients. Among the behaviors that can interfere with the proper provision of quality dental care are: hyperactivity, resistive movements, refusing to open mouth or keep it open long enough to perform the necessary dental treatment, and even aggressive or physical resistance to treatment, such as kicking, screaming and grabbing the dentist's hands or dental instruments.

We make every effort to maintain the cooperation of young patients using warmth, humor, friendliness, persuasion, gentleness, love, and positive reinforcement. We find one-on-one communication to be most effective in gaining rapport and trust with your child. This is why we ask that you allow your child to come into their appointment room without you. There are occasions where additional behavior management may be required to gain cooperation and prevent children from injuring themselves or dental staff. The following is a list of the behavior management techniques that are recommended by the American Academy of Pediatric Dentistry:

**Tell-show-do:** The dentist or assistant explains to the child what is to be done using simple terminology and repetition and then shows the child what is to be done by demonstrating with instruments. The procedure is then performed in the child's mouth as described. Praise is used to reinforce cooperative behavior.

**Positive reinforcement:** This technique rewards the child who displays any behavior that is desirable. Examples of rewards include compliments, encouragement, praises, or prizes.

**Voice Control:** The attention of a disruptive child is gained through lowering or raising the tone and volume of the dentist's voice. Care is taken not to make the child feel threatened. Content of the conversation is less important than the manner in which it is communicated.

**Mouth Props a.k.a. "tooth pillow":** A soft, rubber device used to assist the child in keeping their mouth open during a procedure and prevent their jaw from getting tired. This can also prevent accidental injury to the dentist's fingers.

**Protective Stabilization** - Only used if absolutely necessary. The dentist/assistant gently protects the child from movement by holding the child's hands, stabilizing the child's head or positioning the child safely in the dental chair.

**Pedi-Wraps/Sedation** - These are specific techniques that **will not be used** in this office without further discussion, explanation, separate verbal and written consent from a parent/guardian, and another dental appointment.

I hereby state that I have read and understand this consent, and that all questions about the procedure or procedures have been answered in a satisfactory manner. I understand that I have the right to be provided with answers to questions that may arise during the course of my child's treatment. I acknowledge that the above information is correct and grant this office permission to provide my child's dental and related medical/surgical treatment as deemed necessary, utilizing proper and acceptable methods used in the specialty of pediatric dentistry to complete same treatment, including diagnostic radiographs. I give my consent for the administration of local anesthetics and nitrous oxide (laughing gas). If my child ever has a change in his/her health or his medications change, I will inform the doctor at the next appointment without fail. At no time will care be rendered to a child without informing the parent or guardian of such care. For specific procedures, further information will always be provided. I further understand that this consent will remain in effect until such time that I choose to terminate it by written request.

\_\_\_\_\_  
Signature of parent or legal guardian

\_\_\_\_\_  
Date

## Skyline Pediatric Dentistry Office Policies

### Parents present in the treatment areas:

Research has repeatedly shown that children under the age of three may experience some stranger anxiety and therefore it is best if they are accompanied by a family member. Children age three and older, however, consistently do better if the parent is not present during treatment. This allows for unobstructed communication between the dental team and the patient. We do not support the concept of having the parent leave the treatment area after the patient exhibits unwanted behavior because the young patient may take this as a punishment. If your child is age three or older and does not have any special healthcare needs, we will request that you kindly remain in our waiting room while we perform your child's routine dental cleanings, exams, and any necessary operative work. We will treat your child the way we would like our own children to be treated by other health professionals. Please be aware that your presence may not allow us to perform any treatment and we may have to schedule a different appointment. Again, we appreciate your confidence and trust.

### No-Show/Failed appointments:

We request that you give us at least a 48 hour notification if you are unable to keep an appointment. Not only is this a general courtesy, but this allows us to schedule other patients who may be waiting to be seen. Repeated failure to show for appointments will not allow us to schedule any more treatment for your child. We understand that circumstances will occur which may keep you from attending an appointment, however, **after the second failed appointment without proper notification, we will assist you in making arrangements to have your families care transferred to another dentist.**

### Late arrivals:

We value your time, therefore we make every effort to stay on schedule. Arriving late to your child's appointment does not allow time for the treatment planned for that appointment. If you arrive later than 10 minutes we will ask you to reschedule on a different date. Sometimes it is better to reschedule than to keep your family waiting. Calling to tell us that you will be late will be considered a failed appointment.

### Financial Responsibility:

Full Payment is expected at the time of service. Major credit cards, checks and cash are accepted. For patients with dental insurance, the co-insurance, deductible and non-covered expenses are due at the time of service. If you provide us with your insurance information and card, as a courtesy to our patients, we will complete insurance claim forms at our expense. The office will file to your insurance company the portion which should be covered by them. Billing by our office requires staff time and materials which result in higher fees. **To avoid any misunderstandings we ask that you take care of the financial portion at each appointment.**

Your signature below signifies that you have read and understand the policies explained in these paragraphs. By signing this form, you accept financial responsibility for this patient, authorize the release of any information necessary to process insurance claims and authorize insurance payments to Skyline Pediatric Dentistry. You agree to inform the appropriate staff of Skyline Pediatric Dentistry of any changes in the financial arrangements prior to treatment.

\_\_\_\_\_  
Signature of guarantor of payment/responsible party

\_\_\_\_\_  
Date

\_\_\_\_\_  
Relationship to Patient

### Confidentiality Policy

I have read and agree with the notice of Privacy Practices for Skyline Pediatric Dentistry (HIPPA form).

\_\_\_\_\_  
Signature of parent or legal guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Relationship to Patient